

UConn Master Gardener Program

Registration Policy

Registrants will receive a confirmation email as well as a reminder about class a week in advance.

Questions

Please direct inquiries about a specific class to the Extension Center sponsoring that class (listed as "contact" in the course listing).

Cancellation and Refunds

Nothing cancels a great class more quickly than everyone waiting until the last minute to register. Classes fill on a "first come, first served" basis. If enrollment is insufficient, classes are cancelled one week prior to the start date and a credit will be issued. Calling will not resurrect the cancelled class, so please register early! Every attempt will be made to notify registrants of a cancelled class via telephone or email; therefore, *it is important to include both your daytime and evening telephone number as well as relevant email addresses in your profile.*

*Last-minute withdrawals and no-shows cause significant problems for the effective administration of the Master Classes. **In order to receive credit toward a future class due to a student-initiated withdrawal from a course, the county coordinator or the state coordinator must be notified by phone or email at least three (3) business days before the class. No credits will be given without this prior notification. A \$5.00 administrative fee will be deducted to process the credit. Credit voucher coupon codes will be provided. Credit coupon codes will be sent via email.***

***Walk-in registrations are taken only if there is room in the class;** late registrants should check with the sponsoring coordinator before the class to determine availability. If you are not registered, we cannot notify you of any changes in time or location. Please arrive 15-30 minutes ahead of class time to register.*

Weather Cancellations/Postponements

Class cancellations due to inclement weather are generally announced by email and recorded message. If you think that your class might be cancelled, please check your email and/or call the Extension Master Gardener office sponsoring the class.

Using Class Credits

*To apply a class credit toward a new class, the user **MUST submit a copy of the credit voucher to obtain a coupon code. All paper credits Spring 2017 and prior need to be used by 6/30/2018.***